

**FRIENDS OF SHARON ARTS STUDIO—BOARD OF DIRECTORS MEETING
APRIL 11, 2017, 6:30PM
SHARON ART STUDIO, GOLDEN GATE PARK, SF, CA**

Distributed handouts

- March Minutes of the Regular Meeting of the Board of Directors
- Profit & Loss Budget vs. Actual: July 2016 through March 2017
- FOSAS Balance Sheet: As of March 31, 2017
- April Board Meeting Agenda
- FOSAS Director's Report
- Special Financial Update

Meeting called to order at 6:34pm.

The following directors, constituting a quorum, were present (* indicates absence): Oaday Awadalla*, Karen Clark, Constance Flannery*, Daniel Michael, Costi Quffa*, Rachael Van Schoik*, Dottie Wall, Mei Lie Wong, and Amir Yousef.

The following were also present: Matt Burns (FOSAS Executive Director), Donna DeTurriss (Studio Coordinator), and Mike Parkin (guest).

MINUTES APPROVAL

1. Mike Parkin's last name is misspelled and line 25 should be spelled "Ashbury's Images."
2. *Mei Lie motioned to approve the March Minutes with these corrections. Dottie seconded, all in favor, none opposed. Motion passed.*

MEETING GOALS

3. (1) Update on donation and Spring Student Sale, (2) FOSAS financial update, and (3) update on upcoming fundraisers.

SFRPD COORDINATOR REPORT (DONNA)

4. *Eggstravaganza is this Saturday.*
5. *The studio is closed next Thursday for 4/20.*
6. A soccer group has a permit for an 8'x10' storage container by the parking lot; when the lease on the container expires in May 2017, we may be able to move it to the gated area (by the carousel) for FOSAS to use. Donna will ask SFRPD if this is acceptable and look into the container's condition and whether Mobile Mini (who is renting the container to the soccer group) would donate it.
7. Donna will email the attorney handling Joy Madeline Berry's will to clarify who can receive the check; David Kaddish says the intention was clearly for it to go to the studio.
8. Donna has been helping out at Joe DiMaggio and the Golden Gate Park Senior Center.
9. Donna will be on vacation April 26th to May 1st.
10. Fall classes are due at the end of April. The studio's program schedule is now in sync with the rest of SFRPD, so there will be a 4-5 week break between summer and fall.

DIRECTOR'S REPORT (MATT)

11. Matt shared the summer brochure cover: an homage to jewelry arts made with Olivia's help.
12. Matt is purchasing a laptop for Cassandra this week since she works on the brochure/other FOSAS projects from home often.
13. Fall program changes are outlined in the FOSAS Director's Report including more weekend fine arts and weekday, daytime figure painting.
14. The winter payout check from SFRPD was delayed due to an incorrect address on file; Anne Marie has fixed the issue and distributed an early spring payout.
15. Matt is setting up direct deposit for FOSAS's quarterly SFRPD payouts.
16. Matt will look into the third party vendor paperwork sent by Donna.
17. FOSAS instructors are slowly being transitioned to hourly pay.
18. FOSAS received \$450 from Benevity; Matt will create an account and accept the funds.
19. The Harriet Stix scholarship will go into effect this fall. Applicants must only write a paragraph on why they want the scholarship. These may be applied to any adult programs.

PRESIDENT'S REPORT (DANIEL)

20. Potential topics for the upcoming retreat were discussed. Topics were: FOSAS long term goals/strategic planning, amounts in reserves, fundraisers of interest, equipment that needs to be replaced, admin salaries comparable to SFRPD, admin staff holiday bonuses, ADA compliance (e.g. what do we do if someone who can't get upstairs wants to take a jewelry class?), online classes, the legacy program, and donor recognition.
21. *We need to coordinate a new retreat date to allow those participating in Ramadan fasting from May 27 to June 24 to fully participate.*

MEMBER FORUM

22. Dottie suggests leveraging crowdfunding via GoFundMe/Indiegogo/etc. Public Glass is using this tactic to fund subsidies for Bayview Middle Schoolers to participate in their programs. Donations would remain tax-deductible.
23. Karen will bring Board Member Contracts to the next board meeting and Conflict of interest Statements to the retreat to update our records.
24. Amir suggests looking into switching to a nonprofit Oakland bank, Beneficial State Bank.

Meeting adjourned at 8:31pm.

Minutes respectfully submitted by Board Secretary, Karen Clark.