

**FRIENDS OF SHARON ARTS STUDIO—BOARD OF DIRECTORS MEETING
JANUARY 18, 2017, 6:30PM
LAWN BOWLING CLUB ROOM, GOLDEN GATE PARK, SF, CA**

Distributed handouts

- December Minutes of the Regular Meeting of the Board of Directors
- January Board Meeting Agenda

Meeting called to order at 6:40pm.

The following directors, constituting a quorum, were present (* indicates absence): Oaday Awadalla, Karen Clark, Constance Flannery*, Daniel Michael, Costi Quffa*, Rachael Van Schoik*, Dottie Wall, Mei Lie Wong*, and Amir Yousef.

The following were also present: Matt Burns (FOSAS Executive Director), Donna DeTurriss (Studio Coordinator), Cassandra Sechler (FOSAS Admin Assistant), and Ellen McCarthy (SFRPD Cultural Arts Supervisor).

DECEMBER MINUTES APPROVAL

- Under the FOSAS Office Report, spelled “Cybelle’s” is spelled two different ways.
- ***Oaday motioned to approve the December Minutes with this one correction. Dottie seconded, all in favor, none opposed. Motion passed.***

INTRODUCTIONS

- All introduced themselves to guest Ellen McCarthy.
- The partnership between FOSAS and SFRPD was outlined briefly.

MEETING GOALS

- (1) Review plans for 2017 Town Hall Meeting, (2) Discuss January 21 Vesta Memorial Event, and (3) Discuss how best to promote Legacy Program.

SFRPD STUDIO COORDINATOR REPORT (DONNA)

- Donna sent Matt a list of items the studio needs; FOSAS can help pay for some items as we have some money from our current budget set aside for this purpose.
- ***Oaday is willing to manage and promote a studio wish list, which could be shared on the website, social media, and via email. He will follow up with Matt to populate the list.***
- The pugger (which removes air from recycled clay) has lasted over 30 years and needs to be replaced. A new one could cost \$3,000 and SFRPD Cultural Arts Manager Chris Boettcher wants to wait until the new fiscal year to purchase it.
- The Kiln had a fire today. Doc came to look at it and will talk with Laguna on Monday. The pipefitters are looking at it tomorrow morning. There is still no diagnosis.
- KK’s cancer has returned; she is out next week for surgery and hopes to return quickly.

ANNUAL TOWN HALL MEETING

- The meeting will be held January 23rd, 6:30-7:30pm; Matt is preparing the agenda.

- We switched from Saturday last year to Monday this year; Matt hopes to continue offering different days and times to cater to different audiences.
- The meeting has been promoted on social media, the website, and bulletin boards, and in the eNewsletter and brochure.
- RPD Rec Business Manager Anne Marie Donnelly will attend to field registration inquiries.
- There was discussion of monitoring Facebook and using Facebook Live at the meeting.

FUNDRAISING FOR UPCOMING EVENTS

- *One or two people are participating in our Legacy Program; it could be promoted more. Matt will look into its history and add it to the February agenda.*
- Matt is in the process of contacting Cybelli's as a venue for a Drink and Draw. A growing board may help make this event more regular, helping to build hype for reoccurring events on social media, etc.
- *Matt will ask Olivia about the money from her December Facebook campaign.*
- There was discussion of "The Gifty," a fundraising device The Crucible is using allowing people to "dip" a card into a standalone device for donations. It costs \$200 upfront + \$20 monthly and a 3% transaction fee; it may not be a good match for our ongoing needs.

FOSAS OFFICE REPORT (CASSANDRA)

- Cassandra is working on a tri-fold and a 5x7" postcard for the studio. These materials will be great for events and to drop at local businesses.

VESTA KIRBY MEMORIAL

- *The memorial will be held Saturday, January 21st, 6-7:30pm.*
- The event will be informal with readings, light snacks, biographical pieces, samples of her work for people to take, and more.
- There will also be a private art show in her honor. Matt logged into her MailChimp to send out an invite.
- Madeline Fu, also an original FOSAS instructor, passed away. Her family does not currently want a studio memorial.
- Harriet Stix's daughter is making a donation to setup a scholarship for older ceramics student. Matt will work with her to iron out the application process.

DIRECTOR'S REPORT (MATT)

- *Matt will send our annual report and financials to Ellen McCarthy.*
- The spring catalogue will include an homage to Harriet, Vesta, and Madeline.
- Summer programming should be cemented by February.
- Matt is interviewing new workshop instructors.
- Our state and federal 990 has been filed. We had \$1,000 budgeted; it cost \$600.

MEMBER FORUM

- During the summer, could we utilize the area outside of ceramics for drop-ins or workshops. Fun holidays, like April 30th: National Tie-Dye Day, could provide themes.

Meeting adjourned at 8:16pm.

Minutes respectfully submitted by Board Secretary, Karen Clark.